

# Guide to Training

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## **Career Exploration**

Research careers that you have both the interest and ability. Talk to people you know, get connected with people working in the areas you are seeking training, and talk to the financial aid and admissions office at a training provider you may want to attend. Visit PA CareerLink Cambria County to assist you with the assessment of your interests and abilities, information on training opportunities, labor market information, and career guidance and planning.

## **Prepare for Your Training**

Make sure this is the right time for you! Training takes time and dedication. Also, it is recommended that you make sure you have the basic skill requirements for admission to any training program. If you do not have the basic skills, contact PA CareerLink Cambria County for assistance.

## **Select Training Providers**

Determine those providers who offer the program you have chosen. Narrow those providers by determining which offers the training that best suits your needs. For instance, you may only be able to attend classes at night. Therefore, you need to select a provider that offers an evening program.

## **Applying**

Now that you have selected a few providers that offer the program of choice you need to apply. The application process for admission will differ from provider to provider. Contact the training providers' admissions office for information on requirements.

## **Choose the Training Provider**

Now that you have received your acceptance letters – it is time to choose. Determine pros and cons for each provider and take into consideration the cost of attending the training provider. Check out what kind of financial aid package the provider can put together for you.

## **Paying for Training**

Contact the financial aid office at the training provider you have chosen. Remember that the amount of aid you receive will depend on the training provider, the program, and your/family income. Financial aid may consist of federal and state aid, scholarships, institutional aid, and/or private resources.

The training you receive is the first step to a successful career!  
It is an important decision – talk to the right people and ask the right questions.

Contact PA CareerLink Cambria County – your One-Stop for Employment and Training Services.  
We look forward to hearing from you!